

Agenda

Day 1		
Time	Programme	Resource Person
8:30-9:00	Breakfast	
9:00-9:30	Opening session Opening Remarks Introduction Objectives Pre- test	ICIMOD/HUSADEC
9:30-11:00	Session 1 Gender Responsiveness in budget special focused on DRR	ICIMOD
11:00-11:15	Tea Break	
11:15-12:30	Session 2 GEDSI in local DRR Policies and Plans	Aditya Bastola, ICIMOD
12:30-1:30	Lunch Break	
1:30-3:00	Session 3 Strengthening GEDSI-responsive DRR Plans - Group Exercise and Plenary Discussion	Aditya Bastola, ICIMOD
3:00-3:15	Tea Break	
3:15-4:45	Session 4 GRB Coding by three tiers of government and need of result tracking Coding brainstorming exercise 1 – detailed Coding	Mohan Dhakal, Public Financial Management Expert
4:45-5:00	Day Evaluation	Kusum Bista, GRB Consultant, ICIMOD
5:00-6:00	GRB coding in SuTRA facilitated by account staff	

Day 2		
Time	Programme	Resource Person
8:30-9:00	Breakfast	
9:00 – 9:30	Day one review	Participants
9:30-11:00	Session 5	Mohan Dhakal, Public Financial Management Expert

	LIVE GRB and Climate coding in SuTRA Group Exercise 2 – Fast Coding (GRB and Climate)	
11:00 – 11:15	Tea Break	
11:15 – 12:30	Session 6 LIVE GRB and Climate coding in SuTRA Continue Group Exercise 3 – GRB coding in Red Book	Mohan Dhakal, Public Financial Management Expert
12:30 – 1:30	Lunch break	
1:30 – 3:00	Session 7 Interaction with Municipality officials – Staff (Section heads) and elected representatives (GRB and Climate Coding)	Mohan Dhakal, Public Financial Management Expert Kusum Bista, GRB Consultant, ICIMOD
3:00 – 5:00	Session 8 FY 2081-82 Budget activities coding by each thematic experts/section head.	Mohan Dhakal, Public Financial Management Expert Kusum Bista, GRB Consultant, ICIMOD

Day 3

On day 3, **thematic area-specific GRB coding exercises will be conducted in Dhankuta and Chhattar Jorpati.** Staff from the account, women/social development, and planning sections will participate in both sessions, with respective section heads rotating involvement.

Time	Programme	Resource Person
9:30-11:00	Session 9 Coding on red book of FY 2081/82 in Dhankuta municipality	Mohan Dhakal, Public Financial Management Expert
11:00-11:15	Tea Break	
11:15 –12:30	Session 10 Coding on red book of FY 2081/82 in Dhankuta municipality continuation	Mohan Dhakal, Public Financial Management Expert Kusum Bista, GRB Consultant, ICIMOD
12:30- 1: 30	Lunch Break/ Travel to Chhattar Jorpati RM	
1:30- 3:00	Session 11 Coding on red book of FY 2081/82 in Chhattar Jorpati Rural Municipality	Mohan Dhakal, Public Financial Management Expert Kusum Bista, GRB Consultant, ICIMOD

3:00- 3:15	Tea Break	
3:15- 4:45	Session 12 Coding on red book of FY 2081/82 in Chattar Jorpati Rural Municipality	Mohan Dhakal , Public Financial Management Expert Kusum Bista , GRB Consultant, ICIMOD
4:45- 5: 15	Closing Session Post- Test Training evaluation by the participants. Closing remarks.	ICIMOD/HUSADEC

Day 4 <i>On day 4, GESI Focal Person, Deputy Mayor/ Vice Chairperson, Child Protection Officer of Dhankuta Municipality and Chattar Deurali Rural Municipality along with project coordinator will participate.</i>		
Time	Programme	Resource Person
9:00 – 11:00	Session 9 Brief on sexual harassment at workplace (prevention) 2014 and analysis the current situation of LGs	Kusum Bista , GRB Consultant, ICIMOD
11:00-11:15	Tea Break	
11:15 –12:30	Session 10 Find out the gap and develop the draft of code of conduct of Dhankuta Municipality and Chattar Jorpati Rural Municipality.	Kusum Bista , GRB Consultant, ICIMOD
12:30-1:00	Closing Session Post- Test Training evaluation by the participants. Closing remarks.	ICIMOD/HUSADEC
1:00- 2:00	Lunch Break	